



# Constitution of Australian Jockey Club Limited

Corporations Act 2001  
A company limited by guarantee  
Incorporated in New South Wales



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## Parties

Constitution of Australian Jockey Club Limited ACN 130 406 852

A company limited by guarantee

Incorporated in New South Wales

## 1 General

### Definitions

1.1 The following definitions apply in this Constitution unless the context otherwise requires.

**AJC** means the unincorporated association of members known as the Australian Jockey Club regulated by the Australian Jockey Club Act 1873.

**AJC Act** means the Australian Jockey Club Act 2008.

**Act** means the Corporations Act 2001 (Cth).

**Board** means the Directors for the time being of the Company.

**Business Day** means a weekday on which trading banks are open for business in Sydney, New South Wales.

**By-Laws** means the by-laws of the Company made in accordance with this Constitution, as amended from time to time.

**Chair** means a person appointed or elected to the office of Chair of the Company in accordance with this Constitution.

**Club Rules** means the club rules of the Company made in accordance with this Constitution, as amended from time to time.

**Company** means Australian Jockey Club Limited ACN 130 406 852.

**Chief Executive** means a person appointed as the Chief Executive in accordance with this Constitution.

**Code of Conduct** means a code of conduct adopted in accordance with this Constitution, as amended from time to time.

**Director** means a person appointed or elected to the office of director of the Company in accordance with this Constitution.

**Entrance Fee** means the sum (if any) payable by a successful applicant for membership, as determined by the Board from time to time.

**Life Member** has the meaning set out in the Club Rules.

**Member** means any person who is admitted to the membership of the Company and whose name is entered in the Register.

**Member Present** means, in connection with a meeting, the Voting Member present (by whatever means) at the venue or venues for the meeting in person, or by proxy, or by attorney.

**Non Voting Member** means a Member who is not a Voting Member.

**Office** means the registered office of the Company.

**Ordinary Member** has the meaning set out in the Club Rules.

**RC Act** means the Registered Clubs Act 1976 (NSW).

**Register** means the register of members maintained by the Company in accordance with the Act.

**Resolution** means a resolution other than a special resolution.

**Rules of Racing** means the Rules of Racing (NSW) and the Australian Rules of Racing.

**Seal** means any common seal or duplicate common seal of the Company.

**Secretary** means any person appointed to perform the duties of secretary of the Company, and includes an assistant secretary or any person appointed to act as secretary temporarily.

**Special Resolution** means a resolution that has been passed by at least 75% of Members Present and entitled to vote on the resolution.

**Subscription** means the sum (if any) payable annually by a Member, as determined by the Board from time to time.

**Vice-Chair** means a person appointed or elected to the office of Vice-Chair of the Company in accordance with this Constitution.

**Voting Member** has the meaning set out in the Club Rules.

## Interpretation

- 1.2 Headings are for convenience only and do not affect interpretation. The following rules of interpretation apply unless the context requires otherwise.
- 1.2.1 A gender includes all genders.
- 1.2.2 The singular includes the plural and conversely.
- 1.2.3 Where a word or phrase is defined, its other grammatical forms have a corresponding meaning.
- 1.2.4 A reference to a person includes a corporation, trust, partnership, unincorporated body or other entity, whether or not it comprises a separate legal entity.
- 1.2.5 A reference to a clause, sub-clause, paragraph, or sub-paragraph is a reference to a clause, sub-clause, paragraph or sub-paragraph of this Constitution.
- 1.2.6 A reference to any legislation or to any provision of any legislation includes any modification or re-enactment of it, any legislative provision substituted for it, and all regulations and statutory instruments issued under it.
- 1.2.7 A reference to '\$' or 'dollars' is to currency of the Commonwealth of Australia.
- 1.2.8 An expression has, in a provision of this Constitution which relates to a particular provision of the Act, the same meaning as in that provision of the Act.
- 1.2.9 The words 'includes' and 'including' are not words of limitation, and do not and must not be taken as detracting from the generality of any provisions of this Constitution.

## 2 Replaceable Rules

- 2.1 The replaceable rules contained in the Act do not apply to the Company.

## 3 Company Limited by Guarantee

- 3.1 The Company is a company limited by guarantee.
- 3.2 Each Voting Member undertakes to contribute to the property of the Company if the Company is wound up while he or she is a Member or within one year after he or she ceases to be a Member, for payment of the Company's debts and liabilities contracted before he or she ceases to be a Member and of the costs, charges and expenses of winding up and for the adjustment of the rights of the contributories among themselves, such amount as may be required, but not exceeding \$1.

## 4 Objects

- 4.1 The Company has been established for the encouragement of animal racing, and other incidental related purposes and to carry on any other activity which is calculated directly or indirectly to enhance or further the interests of registered horse racing.
- 4.2 The Company may undertake such other activities not inconsistent with the objectives set out in paragraph 4.1 to enhance, promote or protect the interests of the Company.

## **5 Actions Under the Law**

- 5.1 Where the Act authorises or permits a company to do any matter or thing if so authorised or permitted by its constitution, the Company is taken by this clause to be authorised or permitted to do that matter or thing, despite any other provisions of this Constitution.
- 5.2 Unless the Company is no longer subject to the RC Act:
- 5.2.1 the Company is only authorised or permitted to do a matter or thing pursuant to clause 5.1 to the extent that doing so does not contravene the requirements of the RC Act; and
- 5.2.2 the Company must comply with the provisions of the RC Act to the extent it is required by law to do so.

## **6 Membership**

### **Register of Members**

- 6.1 The Chief Executive must keep the Register, which must contain the full names and addresses of the Members, and other such particulars as the Board may prescribe or as are required by any relevant law from time to time.
- 6.2 Every Member is required to communicate any change in his or her address to the Company in writing and any such change of address must be entered in the Register. The latest address in the Register is deemed to be the Member's registered address.

### **Application for Membership**

- 6.3 An application for membership must:
- 6.3.1 be made in a form determined by the Board from time to time;
- 6.3.2 be signed by the applicant;
- 6.3.3 other than for applicants who are members of the AJC immediately prior to incorporation of the Company, be signed by such number of Full Members nominating the applicant for membership as the Board determines from time to time (if any); and
- 6.3.4 other than for applicants who are members of the AJC immediately prior to incorporation of the Company, be accompanied by a lodgement fee (if any) determined by the Board from time to time.

### **Employees and persons holding licences under the Rules of Racing**

- 6.4 Unless the Company is no longer subject to the RC Act, employees of the Company may only be admitted as Non Voting Members.
- 6.5 Persons holding licences under the Rules of Racing (other than holders of owner-trainer permits) may only be admitted as Non Voting Members.

### **Admission of Members**

- 6.6 The Board will hold a meeting to determine applications for membership at such time as the Directors see fit.
- 6.7 All Directors must be provided with notice of a person's application for membership, prior to the Board determining that person's application for membership.
- 6.8 An applicant for membership of the Company is to be admitted as a Member on the approval of the Board and upon payment by the applicant of the Entrance Fee (if any) and the first Subscription.
- 6.9 The Board is not required to give any reason for rejecting or accepting an application for membership.
- 6.10 When an applicant has been accepted for membership, the Chief Executive (or other person whom the Board may appoint) must notify the applicant of the acceptance and request payment of the Entrance Fee (if any).
- 6.11 If the applicant does not pay the Entrance Fee within the time prescribed by the Board, the acceptance of the applicant's application for membership is cancelled, unless the Board decides otherwise.

### **Classes of Members**

- 6.12 The Board may determine and admit different classes of Members, and subject to this Constitution, the qualification, rights, privileges and obligations of the respective classes of Members are as determined by the Board from time to time.

## **7 Membership Fees**

### **Entrance Fee**

- 7.1 The Board may determine that an Entrance Fee is payable by an applicant for membership of the Company.
- 7.2 The Board may determine the amount of the Entrance Fee from time to time.
- 7.3 The Board may prescribe different amounts, suspend or waive the payment of the Entrance Fee in respect of any person or category of person applying to become a Member.

### **Annual Subscription**

- 7.4 The Board may determine that a Subscription is payable annually by Members.
- 7.5 The Board may determine the amount of the Subscription from time to time.
- 7.6 The Board may prescribe different amounts, suspend or waive the payment of the Subscription in respect of any Member or applicant for membership of the Company.

### **Non-payment of Annual Subscription**

- 7.7 If a Member's Subscription remains unpaid after it becomes due, the Board may direct the Chief Executive to give notice to the Member of that fact.
- 7.8 If the Subscription remains unpaid on the expiration of a period determined by the Board after the date of the notice, the Board may suspend or expel the Member from membership of the Company and, if applicable, remove the Member's name from the Register.
- 7.9 A Member is not entitled to exercise any rights of membership until that Member has paid his or her Subscription in full, and a Member whose membership of the Company has been suspended is not entitled to exercise any rights of membership until that suspension has ended.

## **8 Cessation of Membership**

### **Resignation of a Member**

- 8.1 A Member may at any time, by giving notice in writing to the Chief Executive, resign as a Member. The resignation is effective from the date of receipt of the notice by the Chief Executive. That Member's name must be removed from the Register.

### **Misconduct of a Member**

- 8.2 Without limiting clause 8.3, if any Member:
  - 8.2.1 is in breach of the provisions of this Constitution or any By-Law, Club Rule or Code of Conduct; or
  - 8.2.2 is guilty of any act or omission which, in the opinion of the Board, is unbecoming of a Member or prejudicial to the interests of the Company,the Board may suspend or expel the Member from membership of the Company and, if applicable, remove the Member's name from the Register.

### **Suspension or Expulsion**

- 8.3 The Board must not suspend or expel a Member under clause 8.2, unless
  - 8.3.1 reasonable notice has been given to the Member, stating the date, time and place at which the question of suspension or expulsion of that Member is to be considered by the Board, and the nature of the alleged breach or act or omission; and
  - 8.3.2 the Member has been provided with an opportunity to address the Board in respect of the alleged breach or act or omission.

### **Other Grounds for Cessation of Membership**

- 8.4 A Member automatically ceases to be a Member if that Member:
  - 8.4.1 dies;

- 8.4.2 becomes of unsound mind or a person whose estate is liable to be dealt with in any way under the laws relating to mental health;
- 8.4.3 is convicted of any offence punishable by imprisonment; or
- 8.4.4 becomes bankrupt.

#### **Readmission**

- 8.5 A person who ceases to be a Member under clause 8.4.4, is entitled to reapply for membership of the Company once that person has discharged his or her bankruptcy, and may be readmitted as a Member at the discretion of the Board.

## **9 Meetings**

#### **Power to Convene General Meetings**

- 9.1 The Board may at any time convene a general meeting of the Company.

#### **Convening of General Meetings by Members**

- 9.2 The Board must call and arrange to hold a general meeting if required to do so under the Act.

#### **Annual General Meetings**

- 9.3 Other than the first annual general meeting of the Company to be held in 2009 in accordance with the Act, the Company must hold an annual general meeting before 31 December in each year, for the following purposes:
  - 9.3.1 to consider the financial statements and related reports for the preceding year;
  - 9.3.2 to elect Directors in accordance with this Constitution;
  - 9.3.3 to discuss the general business of the Company; and
  - 9.3.4 to transact any other business which under this Constitution or the Act ought to be transacted at an annual general meeting.

#### **Notices of Meetings**

- 9.4 A notice of a general meeting must:
  - 9.4.1 specify the place, the day and the hour of meeting and must state the general nature of the business to be transacted at the meeting; and
  - 9.4.2 contain any other information required by the Act.
- 9.5 The non-receipt of a notice convening a general meeting by, or the accidental omission to give notice to, any person entitled to receive notice does not invalidate the proceedings at, or any resolution passed at, that meeting.

#### **Quorum**

- 9.6 No business may be transacted at any general meeting unless a quorum of Voting Members is present at the time when the meeting proceeds to business.
- 9.7 Except as otherwise provided for in this Constitution, 15 Members Present constitutes a quorum.

#### **If Quorum Not Present**

- 9.8 If a quorum is not present within 30 minutes after the time appointed for the general meeting:
  - 9.8.1 where the meeting was convened on the requisition of Voting Members, the proposed meeting is dissolved;
  - 9.8.2 in any other case:
    - (a) the meeting stands adjourned to a day and at a time and place as the Board decides or, if no decision is made by the Board, to the same day in the next week at the same time and place; and
    - (b) if at the adjourned meeting a quorum is not present within 30 minutes after the time appointed for the meeting, the meeting is dissolved.

## **Chair of Meetings**

- 9.9 Subject to paragraph 9.10, the Chair of the Board or, in the Chair's absence, the Vice-Chair must preside as chair at every general meeting.
- 9.10 Where a general meeting is held and:
- 9.10.1 there is no Chair or Vice-Chair; or
- 9.10.2 the Chair or Vice-Chair is not present within 15 minutes after the time appointed for the meeting;
- the Directors present must choose one of the Directors present to chair the meeting.
- 9.11 In the absence of all Directors, a Member elected by the meeting must chair the meeting.

## **Adjournments**

- 9.12 The chair of the meeting may, with the consent of the meeting at which a quorum is present, and must if directed by the meeting, adjourn the meeting from time to time and from place to place.
- 9.13 The chair of the meeting may adjourn the meeting for a period not exceeding one hour without the consent of the meeting.
- 9.14 No business may be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- 9.15 It is not necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

## **Conduct at a General Meeting**

- 9.16 Subject to any By-Laws or Club Rules, the chair of the meeting may give necessary directions for the conduct of any meeting and the ruling of the chair of the meeting is final unless overruled by a resolution of the meeting.
- 9.17 Any question requiring a decision must be in the form of a motion which must be submitted in writing and be proposed and seconded before being discussed.

## **Voting at General Meetings**

- 9.18 Any resolution to be put to a vote at a general meeting is to be determined by a show of hands unless a poll is demanded.
- 9.19 A declaration by the chair of the meeting that a resolution has on a show of hands been carried or lost and an entry to that effect in the minutes of the meeting is conclusive evidence of the fact without the need to show the number or proportion of the votes recorded in favour of or against the resolution.
- 9.20 A poll for a resolution may be demanded by :
- 9.20.1 the chair of the meeting; or
- 9.20.2 as otherwise provided for by the Act.
- 9.21 A demand for a poll may be withdrawn.

## **Procedure for Poll**

- 9.22 Subject to any By-Laws or Club Rules, a poll must be taken in the manner and at the time the chair of the meeting directs.
- 9.23 The result of the poll is a resolution of the meeting at which the poll was demanded.
- 9.24 The demand for a poll does not prevent a meeting from continuing for the transaction of any business other than that on which a poll has been demanded.

## **Chair's Casting Vote**

- 9.25 In the case of an equality of votes on a show of hands or on a poll, the chair of the meeting has a casting vote in addition to any deliberative vote to which the chair may be entitled as a Member.

## **Representation and Voting of Members**

- 9.26 Subject to this Constitution:

- 9.26.1 Members entitled to attend and vote at general meetings, may attend and vote in person or by proxy or attorney. A Member which is a corporation may appoint an individual as a representative;
- 9.26.2 on a show of hands, every Member Present having the right to vote at the meeting has one vote; and
- 9.26.3 on a poll, every Member Present having the right to vote at the meeting has one vote.

#### **Restriction on Voting Rights - Unpaid Amounts**

- 9.27 A Voting Member is not entitled to vote at a general meeting unless all sums due and payable by the Voting Member in respect of membership in the Company have been paid.

#### **Objections to Qualification to Vote**

- 9.28 An objection to a person's qualification to vote may be raised only at the meeting or adjourned meeting at which the vote objected to is tendered.
- 9.29 Any objection must be referred to the chair of the meeting, whose decision is final.
- 9.30 A vote allowed after an objection is valid for all purposes.

#### **Proxies**

- 9.31 A Voting Member who is entitled to attend and cast a vote at a general meeting may appoint another Member as the Member's proxy to attend and vote for the Voting Member at the meeting.
- 9.32 An instrument appointing a proxy must:
  - 9.32.1 be in writing;
  - 9.32.2 signed by the Member entitled to attend and vote at the meeting, or signed by such a Member under power of attorney;
  - 9.32.3 state the full name, registered address, and membership number of the Member entitled to attend and vote at the meeting; and
  - 9.32.4 state the meeting at which the appointment may be used.
- 9.33 The Board has the power to prescribe the form of an instrument appointing a proxy from time to time. In the absence of a prescribed form of proxy, any instrument appointing a proxy which complies with the requirements contained within this Constitution is valid.
- 9.34 An instrument appointing a proxy may specify the manner in which the proxy is to vote in respect of a particular resolution, and where an instrument of proxy so provides, the proxy is not entitled to vote on the resolution except as specified in the instrument.
- 9.35 In the absence of any direction contained in the instrument appointing a proxy specifying the manner in which the proxy is to vote in respect of a particular resolution, the proxy may vote as the proxy thinks fit on any motion or resolution.

#### **Lodgement of Proxies**

- 9.36 For an instrument appointing a proxy to be valid, the instrument appointing the proxy must be received by the Company (at the Office or at such other place as is specified for that purpose in the notice convening the meeting) no less than 48 hours before the time for holding the meeting, at which the person named in the instrument proposes to vote.
- 9.37 For an instrument appointing an attorney to act on behalf of a Member at all general meetings or at all meetings for a specified period to be effective, the following documents must be received by the Company at any time before commencement of the meeting or adjourned meeting at which the attorney proposes to vote:
  - 9.37.1 the power of attorney or a certified copy of that power of attorney; and
  - 9.37.2 any evidence that the Board requires to establish the validity and non-revocation of that power of attorney.
- 9.38 For the avoidance of doubt, the Company receives these documents when they are received at any of the following:
  - 9.38.1 the Office;
  - 9.38.2 a fax number at the Office; or
  - 9.38.3 a place, fax number or electronic address specified for the purpose in the notice of meeting.

## Validity of Proxies

- 9.39 A vote exercised in accordance with the terms of an instrument of proxy or a power of attorney is valid despite:
- 9.39.1 the previous death or unsoundness of mind of the appointing Member; or
  - 9.39.2 the revocation of the instrument (or of the authority under which the instrument was executed) or the power;
- if no notice in writing of the death, unsoundness of mind, or revocation has been received by the Company at the Office before the commencement of the meeting or adjourned meeting at which the instrument is used or the power is exercised.

## Where Proxy is Incomplete

- 9.40 No instrument appointing a proxy will be treated as invalid merely because it does not contain:
- 9.40.1 the address of the appointor or of a proxy;
  - 9.40.2 the proxy's name or the name of the office held by the proxy; or
  - 9.40.3 in relation to any or all resolutions, an indication of the manner in which the proxy is to vote.
- 9.41 Where the instrument does not specify the name of a proxy, the instrument is taken to be given in favour of the chair of the meeting.

# 10 Board

## The Board of Directors

- 10.1 Subject to clause 10.2, the Board is to comprise of:
- 10.1.1 not less than 7 and not more than 10 Directors until the conclusion of the 2015 annual general meeting of the Company;
  - 10.1.2 not less than 7 and not more than 9 Directors between the conclusion of the 2015 annual general meeting of the Company and the conclusion of the 2016 annual general meeting of the Company;
  - 10.1.3 not less than 7 and not more than 8 Directors between the conclusion of the 2016 annual general meeting of the Company and the conclusion of the 2017 annual general meeting;
  - 10.1.4 7 Directors from the conclusion of the 2017 annual general meeting of the Company.
- 10.2 If, before such time as the Board consists of 7 Directors:
- 10.2.1 any Director retires from office at a annual general meeting of the Company and does not stand for re-election at that annual general meeting; or
  - 10.2.2 any Director retires from office before a annual general meeting of the Company and does not stand for re-election at the next occurring annual general meeting,
- then the Board will be reduced to such lesser number of Directors as remain provided that the number of Directors must never be less than 7 Directors.

## Election and Removal of Directors

- 10.3 The Company may at any time by resolution passed in general meeting:
- 10.3.1 elect any person as a Director; or
  - 10.3.2 remove any Director from office.

## Appointment of Directors

- 10.4 The Directors may at any time appoint any person as a Director either to fill a casual vacancy or as an addition to the Board.
- 10.5 Any Director appointed to the Board under paragraph 10.4 must be required to retire from office and is eligible for re-election at the first annual general meeting following his or her appointment.



## Retirement of Directors

- 10.6 No Director may hold office for a period in excess of two years, or until the second annual general meeting following the Director's election, whichever is the longer, without submitting himself or herself for re-election.
- 10.7 Despite anything else in this Constitution, each Director must cease to hold office and will be ineligible to submit himself or herself for re-election once he or she has served a total of 15 years as a Director, whether or not in successive years. In calculating the number of years a Director has held office, any period during which the Director was a member of the committee of AJC will be included.
- 10.8 Half of the Directors must retire from office and be eligible for re-election at every annual general meeting. If the number of Directors is an odd number then the number nearest to but not exceeding half of the Directors must retire from office as Directors.
- 10.9 The Directors to retire by rotation at each annual general meeting must include any Director who wishes to retire and does not wish to be re-appointed as a Director. Any further Director required to retire must be the Director who has been in office the longest as a Director since their last election.
- 10.10 If there are two or more Directors that have been in office for an equal amount of time, the Director or Directors who will retire will be those Directors who have been in office the longest as a Director taking into account any period during which the Director was a member of the committee of AJC.
- 10.11 If after following the process in clause 10.10, there are still two or more Directors that have been in office for an equal amount of time, and an agreement cannot be reached between those Directors on who will retire, the Director or Directors who will retire must be determined by lot.
- 10.12 A retiring Director is eligible for re-election without needing to give any prior notice of an intention to submit for re-election and will hold office as a Director until the end of the meeting at which the Director retires in accordance with paragraph 10.6.

## First Directors

- 10.13 On the adoption of this document by the Company, the Directors are those persons who at the time:
- 10.13.1 are members of the committee of the AJC, or were members of the committee of the AJC at the date the Company's incorporation; and
- 10.13.2 have consented in writing to so act.
- 10.14 At the 2009 annual general meeting of the Company, the Directors to retire will be those Directors who have been in office the longest as Directors, taking into account any period during which the Director was a member of the committee of AJC. Subject to paragraph 10.7, those Directors will be eligible for re-election and may submit themselves for re-election.
- 10.15 At the 2010 annual general meeting of the Company the Directors to retire will be those Directors who have been in office the longest as Directors, taking into account any period during which the Director was a member of the committee of AJC (but excluding those Directors who retired from office and were re-elected at the 2009 annual general meeting). Subject to paragraph 10.7, those Directors will be eligible for re-election and may submit themselves for re-election.

## Director Qualification

- 10.16 No person is eligible for election or appointment as a Director, unless that person is a Member.
- 10.17 No person is eligible for election as a Director by the Members unless that person is an Ordinary Member of at least 5 years standing or a Life Member.
- 10.18 In determining whether a person is an Ordinary Member of at least 5 years standing, any period during which that person was an ordinary member of AJC will be taken into account.
- 10.19 Paragraph 10.17 does not apply to any Director appointed by the Board pursuant to paragraph 10.4.

## Remuneration

- 10.20 Subject to paragraphs 10.21 and 10.22, no Director is entitled to be paid a fee for his or her service as Director.
- 10.21 A Director is entitled to be paid or reimbursed for all travel and other expenses properly incurred by him or her in connection with the performance of his or her duties or otherwise in connection with the business or affairs of the Company.

10.22 A Director may be engaged by the Company in any other capacity and may be appointed on such terms as to remuneration, tenure of office and otherwise as may be agreed by the Board.

10.23 Any amount paid under paragraph 10.21 or 10.22 must be approved by the Board.

#### **Vacation of Office**

10.24 In addition to the circumstances in which the office of a Director may become vacant under the Act and this Constitution, the office of a Director becomes vacant if the Director:

- 10.24.1 prejudices or is likely to prejudice any licence which is reasonably necessary for the Company to carry on business, including, but not limited to, any liquor, gaming or racing licence or any certificate of registration under the RC Act;
- 10.24.2 becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health;
- 10.24.3 resigns by notice in writing to the Company;
- 10.24.4 ceases to be a Member; or
- 10.24.5 dies.

## **11 Powers and Duties of Directors**

### **General Power of the Board**

11.1 The management and control of the business and affairs of the Company are vested in the Board. The Board may exercise all powers of the Company which are not, by the Act or this Constitution, required to be exercised by the Company in general meeting.

### **Power to Make By-Laws and Club Rules**

11.2 The Board has the power (subject to any approvals which need to be obtained pursuant to the AJC Act) to make, amend and repeal By-Laws and Club Rules for the proper conduct and management of the Company, including but not limited to By-Laws and Club Rules which regulate and prescribe:

- 11.2.1 the qualifications, rights, privileges and obligations of Members;
- 11.2.2 the admission of Members and visitors to the premises of the Company or any part thereof;
- 11.2.3 the time the premises of the Company or any part thereof may be accessed;
- 11.2.4 the conduct of Members;
- 11.2.5 the setting apart of any part or parts of the land owned or leased by the Company for any particular purpose;
- 11.2.6 fines or penalties for the breach of any By-Laws, Club Rules or any provisions of the Constitution;
- 11.2.7 the procedure at general meetings of the Company and meetings of the Directors;
- 11.2.8 the procedure in which polls may be taken;
- 11.2.9 all matters required or proper to be prescribed for the conduct of, or associated with, the admission of persons as Members and election of Directors; and
- 11.2.10 generally any matters whatsoever necessary or desirable for the purposes of giving effect to the objects of the Company.

### **Code of Conduct**

11.3 The Board may adopt, amend and repeal a Code of Conduct in relation to the Company from time to time which must be adhered to by Directors, Members and employees of the Company.

### **Binding nature of By-Laws, Club Rules etc.**

11.4 All By-Laws, Club Rules and Codes of Conduct are binding upon all Members.

- 11.5 The Board may adopt such means as it deems sufficient to bring to the notice of Members all By-Laws, Club Rules and Codes of Conduct made, their amendment or repeal.
- 11.6 By-Laws, Club Rules and Codes of Conduct must be consistent with and must not repeal anything contained in this Constitution or the AJC Act. In the event of any inconsistency between this Constitution and any By-Law, Club Rule or Code of Conduct, this Constitution prevails to the extent of that inconsistency.
- 11.7 Any Club Rule may be set aside, in whole or in part, by Special Resolution (unless otherwise provided by law).

**Appointment of Attorneys**

- 11.8 The Board may appoint any person to be the attorney of the Company for the purposes, with the powers, authorities and discretions vested in or exercisable by the Board for any period and subject to any conditions, as the Board thinks fit.
- 11.9 Any appointment under paragraph 11.8 may be made on terms for the protection and convenience of persons dealing with the attorney as the Board thinks fit and may also authorise the attorney to delegate all or any of the powers, authorities and discretions vested in the attorney.

**Negotiable Instruments**

- 11.10 All negotiable instruments of the Company may be executed by the persons and in the manner that the Board decides from time to time.

**12 Proceedings of Directors**

**Proceedings**

- 12.1 Subject to the requirements of the RC Act to the extent applicable to the Company, the Directors may meet as often as they deem necessary.
- 12.2 The Chief Executive may at any time and on the request of the Chairman or any three Directors, must convene a meeting of the Board.
- 12.3 Reasonable notice must be given to every Director of the place, date and time of every meeting of the Board. Where any Director is for the time being outside of Australia, notice need only be given to that Director if contact details have been provided to the Secretary by the Director.

**Meetings by Technology**

- 12.4 For the purposes of the Act, each Director, on becoming a Director (or on the adoption of this Constitution), consents to the use of the following technology for calling or holding a meeting of Board:
  - 12.4.1 video;
  - 12.4.2 telephone;
  - 12.4.3 electronic mail;
  - 12.4.4 any other technology which permits each Director to communicate with every other Director; or
  - 12.4.5 any combination of the technologies described in the above paragraphs.

A Director may withdraw the consent given under this clause in accordance with the Act.

- 12.5 Where the Directors are not all in attendance at one place and are holding a meeting using technology and each Director can communicate with the other Directors:
  - 12.5.1 the participating Directors are, for the purpose of every provision of this Constitution concerning meetings of Directors, be taken to be assembled together at a meeting and to be present at that meeting; and
  - 12.5.2 all proceedings of those Directors conducted in that manner are as valid and effective as if conducted at a meeting at which all of them were present.

**Quorum at Meetings**

- 12.6 At a meeting of the Board the number of Directors whose presence is necessary to constitute a quorum is 50% of the Directors entitled to vote.

## Chair of Directors

- 12.7 The Board may elect a Director to hold office as Chair and another Director to hold office as Vice-Chair. The initial Chair will be the person who was the chair of AJC as at the date of registration of the Company.
- 12.8 The Chair or in the Chair's absence, the Vice-Chair, is to chair any meeting of the Board.
- 12.9 The Board may determine the period of time that a Director elected to the office of Chair or Vice-Chair may hold such office.
- 12.10 No Director may hold the office of Chair or Vice-Chair for longer than 8 consecutive years.
- 12.11 The time that a Director has held the office of chairman or vice-chairman of the committee of the AJC prior to incorporation of the Company, is included in any calculation of time a Director has held the office of Chair or Vice-Chair for the purposes of paragraph 12.10.
- 12.12 The Chief Executive is not eligible for nomination or appointment as Chair or Vice-Chair.
- 12.13 Where a meeting of the Board is held and:
- 12.13.1 neither a Chair nor a Vice-Chair has been elected as provided by paragraph 12.7; or
- 12.13.2 the Chair and Vice-Chair are not present at the time appointed for the holding of the meeting,
- the Board may elect another Director to be chair of the meeting.
- 12.14 The Chair is deemed to vacate the office of Chair at the annual general meeting following the date on which the Chair has held office for 8 consecutive years and will not be eligible for re-appointment as Chair.

## Proceedings at Meetings

- 12.15 Questions arising at a meeting of the Board are decided by a majority of votes of Directors present and voting and any such decision is for all purposes taken to be a decision of the Board.
- 12.16 In the case of an equality of votes, the chair of the meeting has a casting vote in addition to any deliberative vote.

## Disclosure of Interests

- 12.17 A Director who has a material personal interest in a matter that relates to the affairs of the Company must give the Board notice of the interest in accordance with the Act.
- 12.18 A contract or arrangement made by the Company with a Director or in which a Director is in any way directly or indirectly interested is not avoided merely because the Director is a party to or interested in it.
- 12.19 A Director is not liable to account to the Company for any profit derived in respect of a matter in which the Director has a material interest, merely because of the Director's office or the fiduciary relationship it entails, if the Director has:
- 12.19.1 declared the Director's interest in the matter as soon as practicable after the relevant facts have come to the Director's knowledge; and
- 12.19.2 not contravened this Constitution or the Act in relation to the matter.
- 12.20 A general notice giving details of the nature and the extent of the interest and the relation of the interest to the affairs of the Company is a sufficient declaration of the Director's interest, provided the extent of that interest is no greater at the time of first consideration of the relevant matter by the Board than was stated in the notice.
- 12.21 A Director may not be present during deliberations or vote on a contract or matter in which the Director has a personal interest unless the Board, when considering the particular contract or matter, resolves that the interested Director may be present and may vote on that particular matter because the Board is satisfied that the interest ought not disqualify the Director from being present and voting on it.
- 12.22 A Director other than the Chief Executive must not hold any office of employment in the Company in addition to holding office as a Director.

## 13 Committees

- 13.1 The Board may delegate any of their powers to a committee or committees consisting of such persons and of such numbers as the Board thinks fit.

- 13.2 A committee to which the Board has delegated any powers, must exercise the powers delegated in accordance with any directions of the Board. Any such delegated power exercised by a committee is taken to have been exercised by the Board.
- 13.3 Clauses 12.1 to 12.5 and 12.7 to 12.16 apply to any committee as if each reference in those clauses to the Board or the Directors was a reference to the members of the committee and each reference to a meeting of the Board or the Directors was to a meeting of the committee.
- 13.4 The number of members of the committee present at a meeting of the committee that is necessary to constitute a quorum is the number determined by the Board and, in the absence of any such determination by the Board, is two Members. Unless the Board determine otherwise, the quorum need only be present at the time when the meeting proceeds to business.
- 13.5 Minutes of all the proceedings and decisions of every committee must be made, entered and signed in the same manner in all respects as minutes of proceedings of the Board are required by the Act to be made, entered and signed.

## **14 Written Resolutions**

- 14.1 If a document:
- 14.1.1 is sent to all those entitled to receive notice of a meeting at which a resolution could be put;
  - 14.1.2 contains a statement that the signatories to it are in favour of that resolution;
  - 14.1.3 the terms of the resolution are set out or identified in the document; and
  - 14.1.4 has been signed by a majority of the Directors entitled to vote on that resolution,
- a resolution in those terms is passed on the day on which and at the time at which the document was signed by a majority of Directors and the document has effect as a minute of the resolution.
- 14.2 For the purposes of paragraph 14.1:
- 14.2.1 two or more separate documents containing statements in identical terms each of which is signed by one or more Directors will together be taken to constitute one document containing a statement in those terms signed by those Directors at the time at which the last of those documents to be signed was signed by a Director; and
  - 14.2.2 a fax which is received by the Company or an agent of the Company and is sent for or on behalf of a Director is taken to be a document signed by that Director not later than the time of receipt of the fax by the Company or its agent in legible form.

## **15 Defects in Appointments**

- 15.1 All acts done by any meeting of the Board, committee, or person acting as a Director are as valid as if each person was duly appointed and qualified to be a Director or a member of the committee.
- 15.2 Paragraph 15.1 applies even if it is afterwards discovered that there was some defect in the appointment of a person to be a Director or a member of a committee or to act as a Director or that a person so appointed was disqualified.

## **16 Chief Executive**

### **Chief Executive**

- 16.1 The Board may appoint a Chief Executive on such terms and conditions, as to remuneration and otherwise, as the Board decides.
- 16.2 The Board may at any time terminate the appointment of the Chief Executive.
- 16.3 The Chief Executive may be appointed as a Director to the extent permitted by law.

### **Delegation of Powers to Chief Executive**

- 16.4 The Board may, on the terms and conditions and with any restrictions as the Board thinks fit, confer on the Chief

Executive any of the powers exercisable by the Board.

16.5 Any powers so conferred may be concurrent with the powers of the Board.

16.6 The Board may at any time withdraw or vary any of powers conferred on the Chief Executive.

#### **Chief Executive to act as Secretary**

16.7 Unless the Board appoints a Secretary, the Chief Executive will act as Secretary of the Company for the purposes of the Act.

### **17 Other Officers**

17.1 The Board may from time to time:

17.1.1 create any other position or positions in the Company with the powers and responsibilities as the Board may from time to time confer; and

17.1.2 appoint any person to any position or positions created under paragraph 17.1.1.

17.2 Any person appointed to a position under paragraph 17.1.1 must not also be a Director:

17.3 The Board may at any time terminate the appointment of a person holding a position created under paragraph 17.1.1 and may abolish the position.

### **18 Seals and Executing Documents**

18.1 The Company may have a common seal. If the company has a common seal, it may also have a duplicate common seal.

18.2 A Seal shall be used only by the authority of the Board, or of a committee authorised by the Board to use the Seal. Every document to which the Seal is affixed shall be signed by:

18.2.1 2 Directors; or

18.2.2 a Director and the Chief Executive (or another person appointed by the Directors to countersign that document or a class of documents in which that document is included).

18.3 This clause does not limit the ways in which the Company may execute a document.

### **19 Inspection of Records**

19.1 The Board may authorise a Member to inspect books of the Company (to the extent, at the time and places and under the conditions the Board considers appropriate).

19.2 A Member (other than a Director) does not have the right to inspect any document of the Company except as provided by the Act or authorised by the Board.

### **20 Application of Income and Property**

20.1 Subject to paragraph 20.2, the profits (if any) or other income and property of the Company must be applied solely towards the aims and purposes of the Company and no portion of it may be paid or transferred, directly or indirectly, to any Member whether by way of dividend, bonus or otherwise.

20.2 Nothing in paragraph 20.1 prevents any payment in good faith by the Company of:

20.2.1 reasonable and proper remuneration to any Member or officer or employee of the Company (whether or not such a person is a Director) for any services actually rendered to the Company;

20.2.2 reasonable and proper rent for premises let or demised by any Member of the Company to the Company;

20.2.3 moneys to any Director paid or reimbursed under clauses 10.20 to 10.23; or

- 20.2.4 moneys to any Director; being a solicitor; accountant or other person engaged in any profession, for all usual professional or other charges for work done by that person or that person's firm or employer for the Company.

## 21 Winding Up

- 21.1 If, on the winding up or dissolution of the Company by any means and for any reason, there remains any property after the satisfaction of all the Company's debts and liabilities, the property must not be paid to or distributed among the Members of the Company, but must be given or transferred:
- 21.1.1 to one or more institutions, associations or bodies selected by the Members at or before the dissolution of the Company, established for the encouragement of animal racing and whose rules prohibit the distribution of its or their income and property among its or their Members; or
- 21.1.2 if the Members do not make a selection pursuant to paragraph 21.1.1 for any reason, to one or more institutions, associations or bodies meeting the requirements of paragraph 21.1.1 selected by the Board.

## 22 Notices

### Notices Generally

- 22.1 Any Member who has not left at or sent to the Office a place of address or an electronic mail address (for registration in the register) at or to which all notices and documents of the Company may be served or sent is not entitled to receive any notice.
- 22.2 A notice may be given by the Company to any Member by:
- 22.2.1 serving it on the Member personally;
- 22.2.2 sending it by post to the Member or leaving it at the Member's address as shown in the register or the address supplied by the Member to the Company for the giving of notices;
- 22.2.3 serving it in any manner contemplated in this paragraph 22.2 on a Member's attorney as specified by the Member in a notice given under paragraph 22.3;
- 22.2.4 fax to the fax number supplied by the Member to the Company for the giving of notices; or
- 22.2.5 transmitting it electronically to the electronic mail address given by the Member to the Company for giving notices.
- 22.3 A Member may by written notice to the Chief Executive left at or sent to the Office require that all notices to be given by the Company or the Directors be served on the Member's attorney at an address specified in the notice.
- 22.4 Notice to a Member whose address for notices is outside Australia may be sent by airmail, fax or electronic mail.
- 22.5 Where a notice is sent by post, service of the notice is taken to be effected by properly addressing, prepaying and posting a letter containing the notice and to have been effected:
- 22.5.1 in the case of a notice of a meeting, on the day after the date of its posting; and
- 22.5.2 in any other case, at the time at which the letter would be delivered in the ordinary course of post.
- 22.6 Where a notice is sent by fax or electronic transmission, service of the notice is taken to be effected by properly addressing and sending or transmitting the notice and to have been effected on the day it is sent.

### Notices of General Meeting

- 22.7 Notice of every general meeting must be given:
- 22.7.1 in the manner authorised by clauses 9.4 and 9.5;
- (a) to every Voting Member and to each Director; and
- (b) to the auditor of the Company (if any).
- 22.7.2 No other person is entitled to receive notice of a general meeting.

## 23 Indemnity

### Indemnity and Insurance

- 23.1 The Company is to indemnify each officer of the Company out of the assets of the Company to the relevant extent against any liability incurred by the officer in or arising out of the conduct of the business of the Company or in or arising out of the discharge of the duties of the officer.
- 23.2 Where the Board considers it appropriate, the Company may execute a documentary indemnity in any form in favour of any officer of the Company.
- 23.3 Where the Board considers it appropriate, the Company may:
- 23.3.1 make payments by way of premium in respect of any contract effecting insurance on behalf or in respect of an officer of the Company against any liability incurred by the officer in or arising out of the conduct of the business of the Company or in or arising out of the discharge of the duties of the officer; and
  - 23.3.2 bind itself in any contract or deed with any officer of the Company to make the payments.
- 23.4 Where the Board considers it appropriate, the Company may:
- 23.4.1 give a former Director access to certain papers, including documents provided or available to the Board and other papers referred to in those documents; and
  - 23.4.2 bind itself in any contract with a Director or former Director to give the access.
- 23.5 In this paragraph:
- 23.5.1 **officer** means:
    - (a) a Director or Secretary, Chief Executive or employee; or
    - (b) a person appointed as a trustee by, or acting as a trustee at the request of, the Company,and includes a former officer.
  - 23.5.2 **duties of the officer** includes, in any particular case where the Board considers it appropriate, duties arising by reason of the appointment, nomination or secondment in any capacity of an officer by the Company or where applicable any other corporation.
  - 23.5.3 **to the relevant extent** means:
    - (a) to the extent the Company is not precluded by law from doing so;
    - (b) to the extent and for the amount that the officer is not otherwise entitled to be indemnified and is not actually indemnified by another person (including, but without limitation, an insurer under any insurance policy); and
    - (c) where the liability is incurred in or arising out of the conduct of the business of another corporation or in the discharge of the duties of the officer in relation to another corporation, to the extent and for the amount that the officer is not entitled to be indemnified and is not actually indemnified out of the assets of that corporation.
  - 23.5.4 **liability** means all costs, charges, losses, damages, expenses, penalties and liabilities of any kind including, in particular, legal costs incurred in defending any proceedings (whether criminal, civil, administrative or judicial) or appearing before any court, tribunal, government authority or other body.